



## Singles Golf Association By-Laws

### Article I – Singles Golf Association

The name of this golf club shall be Singles Golf Association, Inc.

### Article II - Purpose

- To stimulate interest in Golf by bringing together single adult golfers as a group desirous of forming a golfing organization.
- To promote and foster among the members a closer bond and fraternity for their joint and mutual benefit, and to promote and conserve the best interests and true spirit of the game of golf as embodied in its ancient and honorable traditions.
- To support a non-profit organization through the organizing of Golf activities.
- To encourage conformance to the USGA Rules of Golf by creating a representative authority.
- To provide an authoritative body to govern and conduct club competition.
- To serve the community by raising funds for a local charity.

### Article III - Membership

Section 1. A Member must be a single golfer agreeable to the stated purpose of this association. There shall be a least 10 members.

Section 2. Membership shall be limited to a ratio within the range of 55% women and 45% men, or 55% men to 45% women.

Section 3 In order to become a member, one must:

- a) Be single and agreeable to stated purpose of the association.
- b) Submit a signed application to the board.
- c) Have paid the required dues as established by the Board of Directors.
- d) Have met all other requirements as established by the Board.

Section 4 The fiscal year shall be from January 1 through December 31. The Membership Period is one year.

Section 5 To renew membership, one must:

- A) Be a member in good standing.
- B) Pay membership dues within sixty days of the anniversary date on which the member joined SGA.
- C) Participate in reasonable number of events during the previous membership year.

## Article IV – Expulsion

- Section 1 Any member may be expelled from the association for good cause, including but not limited to:
- a) Indebtedness
  - b) Violation of rules
  - c) Handicap infractions
  - d) Any conduct which results in adverse reflection on the association.
- Section 2 Written notice of violation of rules of conduct should be furnished to the Board.
- Section 3 A majority vote of the Board members present at any official meeting is required to expel a member.
- Section 4 In the event a member is expelled, that member shall forfeit his right to vote and shall be suspended from the activities of the association for a period of time designated by the board of Directors according to the merits of each case.

## Article V - Meetings

### Board Meetings

Regular meetings of directors shall be held as needed and called by the President. No less than 2 meetings of the board will be held each year.

### Annual Membership Meeting

The association shall conduct a general membership meeting in November of each year. The purpose of the meeting is:

- Elections
- Rules Changes

- Section 1 The time and place of the meeting shall be prescribed by the board with 30 days notification.
- Section 2. Order of Business  
At all meetings of the club/league, the order of business shall be:
- a) Roll Call
  - b) Reading and approval of the minutes of the previous meetings.
  - c) Unfinished business.
  - d) Reports from officers.
  - e) Report from standing committees.
  - f) New Business.
  - g) Adjournment.
- Section 3. Procedure  
"Robert's Rules of Order, Newly Revised" shall be the final authority as to parliamentary procedures at all meetings of the members, insofar as they do not conflict with any provisions of the By-Laws.
- Section 4. Quorum  
25% (Twenty-five percent) of the total membership shall constitute a quorum at any meeting of the association.

## Article VI - Leadership

### Section 1. Board of Directors

The Singles Golf Association shall be governed by Officers which comprise the Board of Directors, which are elected by the general membership. The general members shall elect a President, 1<sup>st</sup> Vice President, 2<sup>nd</sup> Vice President, 3<sup>rd</sup> Vice President, 4<sup>th</sup> Vice President and Treasurer to act as officers of the association.

### Section 2. Duties of Officers

President:	Shall preside at all meetings of the association and shall have general supervision over the affairs of the association, its property and activities. Added duties will be to conduct all correspondence, excepting that pertaining to the regular events, special events and Treasurer.
1 <sup>st</sup> Vice President:	Shall be the Chairperson of the Tournaments Committee, and in the absence of the President, perform his/her duties.
2 <sup>nd</sup> Vice President:	Shall be Chairperson of the Membership Committee and in the absence of the President and 1 <sup>st</sup> Vice President, perform his/her duties.
3 <sup>rd</sup> Vice President:	Shall be the Chairperson of the Special Events Committee which will promote SGA membership by organizing social activities beyond the boundaries of the golf course.
4 <sup>th</sup> Vice President:	Shall be Chairperson of the Communications Committee. Shall keep the minutes at all official meetings.
Treasurer	Shall collect and discharge the funds as directed by the association. He/she shall keep the accounts in books belonging to the SGA, and such books shall be open for inspection at all times. In the absence of the Treasurer, the President or the 1 <sup>st</sup> Vice President shall be empowered to discharge funds in the name of the club/league.

### Section 3. Government and Management

Control and Management of the affairs, funds and properties necessary to conduct the business of the SGA shall be vested in the Officers.

### Section 4: Replacement of Officers

If an officer resigns, a replacement is made by the Officers from the membership. The replacement shall be:

- A member in good standing
- Voted in by the majority of the remaining Officers
- Replacing the position of the resigning Officer.

## Article VII S- Standing Committees

Section 1. Titles of the standing committees are: Tournaments, Communications, Membership and Special Events. The heads of these committees are the Vice Presidents of the respective duty. The committees may be consolidated or expanded depending on the size of the SGA.

Section 2. Duties of Committees are as follows:

### Tournaments Committee:

- Plan and conduct all regular competitions.

- Prepare schedule of tournaments for approval by Board-
- Distribute responsibility of the program among the committee members, and acquaint players with procedures.
- Publish and post special conditions of play.
- Assist in preparation of Local Rules, if any, to be used for play.
- Post USGA and Local Rules, and explain these Rules.
  - Assume responsibility for scoring, handicap revisions, turning in score cards, assessing penalties, maintaining records
  - Announce tees to be used for play.

**Communications Committee:**

- Maintain current listing of members and visitors with contact information.
- Maintain Web site.
- Distribute Tournament and Special Event schedules, information and reminders
- Notify members of their handicaps and their standings in the annual SGA competitions.
- Publish newsletter by e-mail.

**Membership Committee:**

- Recruit new members and retain current members
- Distribute information regarding the association to the media and to the sponsoring organization.

**Special Events Committee**

- Create suitable activities outside the Tournament Committee scheduled golf tournaments
- Develop Fund-raisers for the association's charity

**Article VIII (no longer used)**

**Article IX - Amendments**

These By-Laws may be repealed or amended, or new By-Laws adopted by a two-thirds (2/3) majority of the members present at an annual meeting or at any special meeting held for that purpose.

**Amendment 1 – Board Compensation**

As compensation for the Board Members, the SGA will allow a discount no greater than 50% of normal tournament costs. This discount will apply only to regularly scheduled tournaments. In addition, they shall be allowed reasonable advancement or reimbursement of expenses incurred in the performance of their duties.

**Amendment 2 – Championship Qualifications**

One goal of the SGA is to recognize members in good standing who have supported the SGA throughout the then current calendar year. Accordingly, in order for a member to be eligible to compete for the net, gross, and team prizes in the SGA Championship tournament, he or she must have played in a minimum of seven (7) SGA events during that calendar year prior to the SGA Championship Tournament.

**Amendment 3 – Election and Term of Office**

All officers of the SGA shall be elected by the vote of the membership to a two-year term of office beginning January 1 of their respective eligible year. In order to maintain continuity, the terms of the officers will be staggered. The President, 1<sup>st</sup> Vice President and 3<sup>rd</sup> Vice President start their term of office on January 1 of odd years and serve for 2 years. The Treasurer, 2<sup>nd</sup> Vice President and 4th Vice President will start their term of office on January 1 of even years and serve 2 years. Each officer shall hold office until their election year or until he or she: (1) resigns; (2) is removed by a majority vote of the

membership; (3), is otherwise disqualified to serve as determined by a majority vote of the membership; or, (4) until his or her successor shall be elected and qualified, whichever occurs first.

**Amendment 4 – Ballot Committee (Replaces Article VIII)**

Each August the current Board of Directors will appoint 5 Members to a Ballot Committee naming one of the five Ballot Committee members as the Chair Person. The duty of the Ballot Committee will be to solicit members in good standing as possible candidates to serve in any capacity on the Board of Directors whether the current seat is vacant or not. Should the Ballot Committee be unable to find a member in good standing and willing to serve as an officer, the incumbent officer may continue to serve for another term of office. By the middle of October the Ballot Committee will submit to the general membership the slate of candidates that have expressed their wish to serve on the SGA Board of Directors

**Amendment 5: - Rules and Regulations**

The SGA is all about encouraging the game of golf to everyone regardless of his or her level of ability. This will encourage many varied levels of abilities therefore in the interest of reducing the time of a typical 18 hole round, the SGA will not be as strict about the rules of play that would be imposed for a PGA or LPGA sponsored event. All special rules and regulations created by the board of directors and are outside the scope of the USGA shall be observed.

**Certification**

These By-Laws, read and approved by the members of the Singles Golf Association January 1, 2004. By vote of the membership these bylaws amended November 11, 2006.